

**WORK SESSION  
MUNICIPAL BUILDING**

**September 17, 2008  
DELRAN, NJ**

**PRESENT:** Mr. Macey, Mr. Ogozalek, Sr., Mr. Morrow, Mr. Moran and Mr. Catrambone.

**ALSO, PRESENT:** Mayor Paris, Mr. Hatcher, Administrator, Ms. Eggers, Municipal Clerk.

**SUNSHINE STATEMENT:** Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice mailed to the Burlington County Times and Camden Courier Post on December 21, 2006 and posted on the bulletin board on the same date.

**MEETING WITH THE GRANDE AND SUMMERHILL**

Mr. Catrambone stated that we are here to discuss parking issues and Title 39 jurisdiction in the two communities.

Tina Norman stated that she has been the property manager of the TOA in the Grande since January 2007. When she came in, she noticed that there was no parking on the streets anywhere in the Townhouse section. The residents just do not pay any attention to the signs and continue to park on both sides of the streets. The TOA would issue violations in the amount of \$150.00 to try to preempt the situations. They also tried several different towing companies and they have gotten into altercations with the residents and will no longer service the community. The residents will pay the violations and continue to not abide by the parking regulations. The Grande is asking the Township to take over Title 39 jurisdiction to help enforce the parking regulations. She does not want a building to go up in flames because the truck can not get in because of cars. Mr. Moran asked if they have overflow parking. Tina stated that it is not enough to accommodate all of the vehicles. They are looking into additional parking. Members of the TOA stated that a lot of time there are spaces available in the overflow lots, they just chose not to use them. Mr. Morrow asked when the project was designed how many spaces were anticipated for each unit. Tina stated two, the garage and a drive. Mr. Macey stated that Title 39 is something that the township should undertake because of safety concerns. Mr. Paris asked if it is all the streets in the community or some of the streets. Ms. Norman stated all of the streets in the townhouse section. Mr. Hatcher stated that we have the request from the Grande asking that the township take Title 39 jurisdiction so we can move forward.

Cathi DeMarco stated that they are asking for Title 39 jurisdiction and they are also asking for parking on one side of the street. Mr. Paris asked is she feels that they will run into the same problem as the Grande with people ignoring the sign for parking on one side. She stated that they may run into those problems. The residents are very upset. Mr. Macey asked Mr. Bauer if there are any roads

bigger than 24 feet that would allow parking on one side. Mr. Long stated that there is a regulation that if it is a 24 foot roadway there is no parking on either side of the road. Mr. Macey stated that if that is the standard then we should abide by that standard. Mr. Morrow stated that we need to get this issue solved. Cathi DeMarco stated that she is here to represent the residents. Cathi stated that if it is settled then we need to start the Title 39 enforcement in the development and add the new streets to ordinance. Mr. Catrambone asked how we notify the residents. Tina Norman stated they will notify the residents and asked for a letter from the township that they can attach to let the residents know when it will start. Mr. Hatcher stated that it will take time for the state to approve Title 39. Tina Norman asked what we can do until that happens. Mr. Long stated that we can sign an interim agreement with the developments to enforce on an interim basis. We would have to adopt the agreement by resolution. Mr. Moran asked how long this has been a problem. They stated that they have been dealing with this problem about five years. Mr. Ogozalek, Sr. asked who would maintain the sign. Tina Norman stated that the association would maintain the signs. They would also be responsible for painting the curbs along with the laws of the state. Mr. Ogozalek, Sr. stated that once the police start their enforcement it will fall back on the associations. They also discussed the parking on Grande Blvd. right up to each corner. Cathi DeMarco will need to present a letter asking for Title 39 for Summerhill. Mr. Catrambone stated that once we receive the letter we will move forward with the interim agreement and the Title 39 ordinance. The association thanked Council for the meeting. Tina Norman asked if they want the associations to move forward with the signs or wait until the ordinance is adopted. Mr. Long stated that the DOT will need to guide them so they need to hold off the signs. Mr. Long also suggested that they hire the township engineer to do a traffic calming study because there are other ways to slow traffic other than speed bumps. Chief Parente stated that they did a study last year and the average speed on Grande Blvd. was about 30 mph.

## **ENGINEER'S REPORT**

### **WILLOWBEND & SUMMERHILL DRIVE**

Mr. Valesi stated that they were asked to look at the intersection of Willowbend Drive and Summerhill Drive relative to sight distance. It is their recommendation that the stop sign and stop bar are too far from the intersection. They have submitted a recommendation that there be no parking 55 feet from the intersection on Willowbend Drive. We will need to send a copy of the ordinance to the DOT once it is adopted. On Summerhill Drive, there should be no parking on that street between Willowbend Drive and Dewberry Lane. Mr. Valesi stated the same problem exists on Grande Blvd. and Willowbend. Mr. Parente asked if there would be signage and Curb parking. Mr. Valesi stated that if they do not want the curb painted then they would have to come up with an alternative.

## **NOTRE DAME DRIVE**

Mr. Valesi stated that he was asked to look at the parking at Notre Dame Drive. Mr. Valesi stated that they came up with four potential options. Option one would provide for a one-way street which would allow adequate width for parking on both sides of the street. This would require DOT approval. Other option would be to have a drop off zone in front of the fields which would eliminate parking that we already don't have. He highly recommends that we look into additional off street parking. He feels the current parking lot is under utilized. We could do some improvements to create more spaces in the current lot. Mr. Macey stated that he agrees the parking lot could be improved but that it will not eliminate the problem at the big field because the lot is too far away. Mr. Morrow asked if we increased parking and made the street one-way would that help the situation. Mr. Macey stated that it will help the situation but it will not fix it when the big field is in use. Mr. Macey stated that if there is a way for the Public Works Department to move the fence and install gravel we might be able to double parking. He stated that no one knows to use the parking because it is narrow. Mr. Paris asked how much it would cost to pave the lot. Mr. Valesi stated approximately \$100,000. Mr. Moran asked if the report of nine accidents is a lot on one street. Mr. Parente stated that the type of accident is a lot on one street.

## **STATUS REPORT**

Mr. Valesi stated that the road program contracts have been executed and they have had the pre-construction meeting. They have also been issued the notice to proceed. They should start the work tomorrow and be completed prior to the end of October.

Haines Mill Road plans have been completed by Pennoni Associates and he recommends we authorize Pennoni to advertise for the bids. Once that is done, CME will take over the project.

The other issue is that we are coming up on deadlines for the storm water outfall mapping and annual report

## **JOINT INSURANCE FUND**

Mr. Hatcher stated that the elected official training session held by the JIF is going to take place on October 29<sup>th</sup>. For each official that attends it is \$250 off our premium. The MEL is also offering one at the League of Municipalities Convention in November. All of Council agreed to attend the training on October 29<sup>th</sup>. Mr. Hatcher stated that they are working on the budget for the JIF. The loss ratio for Delran has been very good and they base their assessment of the

last three years of loss ratio. If anyone would like a copy of the agendas for the MEL or JIF meetings, he would be happy to provide them.

## **CAPITAL BUDGET**

Mr. Hatcher stated that the departments have no ability to spend the money in the capital budget until council adopts an ordinance. Mr. Hatcher stated that he has provided Council with a list of the items previously approved. Mr. Hatcher stated that he does not need an answer tonight but we need to start moving forward with these items. Mr. Macey asked if this list is the items that we approved. Mr. Hatcher stated that the items approved are in a memo handed out tonight. They are public works equipment in the amount of \$45,000 which is basically the pick up truck and spreader. Also approved were improvements to the municipal facility was \$41,000 which was basically for the sprinkler system. The police were approved for everything on the list provided. Mr. Moran asked if we have to buy new trucks. Mr. Macey stated that the trucks are multi use trucks which rust out due to salt. The truck we are looking at replacing is a 1993. What Mr. Moran is questioning is does it have to be replaced with a brand new truck. Is there any market for the purchase of a used truck? Mr. Macey stated that it only speeds up the replacement. Mr. Hatcher stated that we would have to know exactly what is out there. Mr. Morrow stated that if we buy something used we have to worry about what kind of warranty. Mr. Hatcher stated that Council will need to adopt an ordinance if they agree with the items. There are a few items that we have removed from the list. Mr. Hatcher stated we have removed the insulation of the poll barn although he still feels we would see a three year turn around. Council agreed to find the money to do this project. Mr. Moran asked if insulating the building would be a significant savings due to the type of heating. Mr. Hatcher stated that the people that they have talked to have stated that there will be a significant savings and it is our biggest opportunity to save money in that building. Mr. Morrow asked if the back stop at Faunce Street has been removed because it is in need of replacement. Mr. Hatcher stated that it has been removed. Mr. Morrow asked if there is anything public works can do. Mr. Hatcher stated that we can write the ordinance generally enough to allow for the backstop if we have additional funds. Mr. Hatcher stated that the compact fluorescent bulb does not fit in the fixtures in the court room. Mr. Catrambone questioned the purchase of a printer in the tax office. Mr. Hatcher will provide him with the information on the printer.

## **PUBLIC PORTION**

Mr. Paris stated that he received an e-mail about the Municipal Alliance meeting on October 27<sup>th</sup> if anyone would like to attend.

Mr. Morrow stated that he visited with the resident on Willis Street. There have been issues with the water company and sewer department doing repairs which

have destroyed the street and also a portion of his driveway. Mr. Hatcher will reach out to Ed Bart to get a report.

Ms. Eggers stated that there is a memo in their bin tonight regarding waiving interest on taxes for a property. Council will need to adopt a resolution at the next meeting. Council agreed.

Mr. Hatcher stated that he has a meeting with Hunter's Glen and their trash company on Friday. They are very interested to see what they can do to maintain their contractor servicing the development. He will provide Council with an update after the meeting.

Mr. Hatcher stated that he received a phone call from Marie Langer of the PTA. She asked if the freshman can use the equipment barn for the homecoming float. Council agreed.

Mr. Catrambone congratulated Lieutenant Williams for the grant received for placing cameras in the high school. Mr. Catrambone also stated that he was approached by Hunter's Glen and they are interested in naming the street in front of Hunter Glen Carli Lloyd Circle. Council decided to leave that up to the family.

Gina Reed stated that the street sign on Wright Way either fell down or was taken.

Douglas Long asked that Council review the language on the Kostic Grant Agreement.

**TOWNSHIP OF DELRAN  
RESOLUTION 2008-103  
CLOSED MEETING RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-6 et seq. (Open Public Meeting Act) provides for the exclusion of the public from public meeting for certain reasons; and

**WHEREAS**, it is necessary to close the conference meeting of September 17, 2008 for the following reason:

1. Litigation Myers Tract (Delran Towne Center v. Delran Township)

**NOW, THEREFORE, BE IT RESOLVED** that the meeting is closed for the reasons above in accordance with the Open Public Meeting act.

Mr. Macey made a motion, seconded by Mr. Morrow to adopt Resolution 2008-103.

There being no questions the roll was called.

Mr. Macey, Mr. Ogozalek, Sr., Mr. Moran, Mr. Morrow, Mr. Catrambone voted aye.

Ayes: 5  
Nays: None

Motion Approved

Mr. Macey made a motion, seconded by Mr. Moran to end closed session and reopen the meeting to the public.

There being no questions the roll was called.

Mr. Macey, Mr. Ogozalek, Sr., Mr. Moran, Mr. Morrow, Mr. Catrambone voted aye.

Ayes: 5  
Nays: None

Motion Approved

Mr. Macey made a motion, seconded by Mr. Moran to adjourn the meeting. All were in favor, the meeting adjourned.

Submitted,

Jamey Eggers  
Municipal Clerk